



**PARKS, RECREATION TREES, & TRAILS ADVISORY BOARD
MEETING AGENDA**

April 26, 2022 | 4:30 p.m. | Virtual Meeting

****The State of Emergency declared by Governor Inslee temporarily requires participation by teleconference. There is no in person component to this meeting****

- Join via computer or tablet at <http://joinwebinar.com> enter 9 digit Webinar ID 489-143-707
- Join by phone in listen-only mode: (360) 390-5064 Ext. 3 access code: 177-060-048#
- Submit public comment emails to be read aloud (up to three minutes per person) to: publiccomment@cityofpt.us

I. Welcome, Introduction & Call to Order - Chair Debbie Jahnke

Good afternoon and welcome to this meeting of the Port Townsend Parks, Recreation, Trees & Trails Advisory Board. The role of this Board is to assist City staff and to advise the City Council on legislative matters concerning parks, recreation, trees and trails.

This meeting is open to the public via this web format and is also being video recorded for those who could not attend the meeting today and for future reference. Given that this meeting is in virtual format, we ask that the board members raise their hands to be called on by the Chair. The public can do the same to comment during the public comment periods. We take public comment at the beginning and end of the meeting.

II. Roll Call

III. Introduction of New Members

IV. Approval of Agenda

V. Approval of February 22, 2022 Minutes

VI. Public Comment (3 minutes per person/agenda items only) – Comments on Sims Way and Boat Yard Expansion Project will be taken after the Staff Briefing. If joining by phone, please press *6 to raise your hand and *9 to unmute yourself.

VII. Old Business

A. Sims Way Stakeholder Briefing – 20 min

- Reference last Stakeholder meeting video at <https://cityofpt.us/engagept/page/sims-gateway-and-boatyard-expansion-project>
- Public Comments

VIII. New Business

- A. City Staff Introductions, Roles, and Responsibilities (Steve King, Carrie Hite, Michael Todd) – 20 minutes
- B. RCO Grants (Presentation by Carrie Hite and Michael Todd) – 15 min
- C. Volunteer Recognition including John Nowak – (All) – 10 min

IX. Staff update – (Steve King, Carrie Hite, & Michael Todd) 15 minutes

- A. Interpretive signs – Kiosks Under Way – Signs are a future work item
- B. Maintenance Update
- C. Pool Update
- D. Bike and Ped Grants
- E. Open Space and Development
- F. Parks Tours
- G. Bench Donations

X. Next Regularly Scheduled Meeting: May 24, 2022

XI. Public Comment

XII. Adjourn

Parking Lot/Future Meetings

Trail signing

Sims Way Project

Donation Policy Update



MINUTES

A link to a recorded video is available at:

<https://cityofpt.us/bc/page/parks-recreation-trees-and-trails-advisory-board-0>

PARKS, RECREATION TREES, & TRAILS ADVISORY BOARD

February 22, 2022 | 4:30 p.m. | Virtual Meeting

I. Welcome, Introduction & Call to Order - Chair Debbie Jahnke

Good afternoon and welcome to this meeting of the Port Townsend Parks, Recreation, Trees & Trails Advisory Board. The role of this Board is to assist City staff and to advise the City Council on legislative matters concerning parks, recreation, trees and trails.

This meeting is open to the public via this web format and is also being video recorded for those who could not attend the meeting today and for future reference. Given that this meeting is in virtual format, we ask that the board members raise their hands to be called on by the Chair. The public can do the same to comment during the public comment periods. We take public comment at the beginning and end of the meeting.

II. Roll Call: All board members present.

Staff Present: Steve King.; Laura Parsons; Bre Ganne; Haylie Clement; Heidi Greenwood

III. Approval of Agenda: *Approved*

IV. Approval of October 26, 2021 Minutes: *Approved*

V. Approval of December 14, 2021 Minutes: *Approved*

VI. Public Comment (3 minutes per person/agenda items only): *None*

VII. Old Business

A. Sims Way Stakeholder Process (Steve King, no action) – 5 min

No action taken. Steve K provided a brief overview of an update and next steps.

B. Work Planning Process Overview – (Heidi Greenwood, no action) - 15 min

No action taken. Heidi G provide an overview of the work planning process. Steve K. agreed to send a copy of the City work plan to the board in a follow up email for information.

C. Discovery Road Final landscaping plan review – (Steve King, Laura Parsons, Bre Ganne, no action) - 15 min

No action taken. Board provided consensus agreement with the plan and included recommendation to use a seedless Sweet Gum variety or alternative. Board commented on the appropriateness of the planting plan. Staff thanked board for

support and advice.

VIII. New Business

- A. Donation policy “Memorial bench policy update” - (Presentation by Steve King and Group Discussion) - 10 min

Steve K provided a brief overview of where policy is inconsistent with practice and City code. Board supported revision of policy and suggested that a map of eligible locations for donation be provided for board pre-approval as a way to expedite process as opposed to bringing each item to the board. Board also recommended advertising program as well as ensuring that there is recognition provided to the donors. The newsletter is a good option for example.

- B. Right of way Principles – (Presentation by Steve King and Group Discussion) - 20 min

Steve K. provided presentation and overview. Board discussed nuances and made suggestions concerning the City’s mowing program. Suggestions were made to look at highway 3 as an example in Kitsap Co. Comments were made about the PUD trimming and harm to trees. Board suggested looking for ways the members can help.

- C. Parks Foundation – (Intro. of topic from Debbie Jahnke and Steve King) - 10 min

This item was deferred to a future meeting.

IX. Staff update – (Steve King) 5-10 minutes

- A. Interpretive signs – Kiosks Under Way – Signs are a future work item
- B. Gateway Tree – Pruning Complete and Monterey Cypress on order
- C. Utility Vehicle – Ordered
- D. New Facilities and Parks Manager – Michael Todd
- E. New Director of Parks and Recreation Strategy – Carrie Hite
- F. Volunteer Program & Recognition next meeting

X. Next Regularly Scheduled Meeting: April 26, 2022

XI. Public Comment:

Russell Hill: Concern over trees hanging on the Powerline between Mill and Hwy 20. Steve will reach out to other agencies to see if there any work planned.

Other Discussion:

Council Member Howard shared the role of the Liaison.

Board Member Nowak asked about recreation side of PRTTAB. Steve responded with future work to be done when Carrie Hite comes on board.

XII. Adjourn

Parking Lot/Future Meetings

Trail signing

Introductions of new staff

Sims Way Project

Donation Policy Update

Joanna Sanders

From: brendainpt@gmail.com
Sent: Sunday, April 24, 2022 9:12 AM
To: publiccomment@cityofpt.us
Subject: Lombardy Poplars

I understand the removal of the poplars next to the Port.
But removing the poplars in Kah Tai opens the nature park
to the strong southern winds of winter. These trees are an excellent wind break. Although there has been much
planting in the Park not many trees are big enough to act as a wind break..

From: [Katherine Darrow](#)
To: publiccomment@cityofpt.us
Subject: Kah Tai Prairie Preserve
Date: Monday, April 25, 2022 10:00:41 AM

This comment is addressed to the Parks, Recreation, Trees, & Trails Advisory Board for public comment/question at the April 24th meeting:

Today and for the next couple of months is peak season for wildflowers at our beloved Kah Tai Prairie Preserve.

The Washington Native Plant Society and Chetzemoka Trail Project have each had beautiful professionally made interpretive signs posted at the Prairie for years to help educate visitors about the cultural and ecological significance of the rare prairie remnant in this region.

Would it be possible for the people in charge of the adjacent construction project to move their materials and equipment to another location in the parking lot so that people can enjoy unobstructed views of the prairie and also have easy access to the interpretive signs? The current arrangement seems disrespectful and an unnecessary intrusion on the educational efforts and enjoyment of the Prairie.

Thank you,
Katherine Darrow
3403 Sherman Street
Port Townsend
623-533-0171 (cell)



Comment	Date	From	Organization	email	Comment via	Comment Summary
001	9/27/2021	Forest Shomer		ziraat@olympus.net	email	The popular trees are brittle, short lived, roots disrupt sidewalks and paved areas and no wildlife value. A good match is the Shore Pine
002	9/28/2021	Craig			Voice Mail	Expressed passionate discontent with tree removal
003	9/28/2021	Karen Rudd		karenlenerudd@gmail.com	email	Please put trees between car lane and bike/sidewalk lanes.
004	9/16/2021	Nancy Erreca		nerreca@aol.com	website	The project is not needed, housing is needed.
	9/28/2021	Keith Emry			Facebook	Fix the roads first
	9/28/2021	Walter McQuillen			Facebook	Fixing Lawrence street should have priority. How about something for the people that live here not the ones coming to visit
	9/28/2021	Richard Hefley			Facebook	please please please do soil tests before planting, make sure the new trees have room to grow and are the right plant for the right place. Please do not leave this in the hands of out-of-town landscape architects who, though I have great respect for many, are not always very knowledgeable about trees (beyond their aesthetic properties).
	9/28/2021	Fredrich Bombast			Facebook	Lawrence is fine. the roads in my neighborhood look like iraq, except when it rains. then they look like iraq in a flood.
	9/28/2021	Walter McQuillen			Facebook	Friedrich Bombast I picked Lawrence because it's a major street that many use.
	9/28/2021	Robert Jaye			Facebook	Wow, looks like the city has abandoned reasonable setbacks and their importance for maintaining the city's character. The concept picture shows maybe 15 feet from the road. Nice way to say welcome to PT.
	9/28/2021	Sarah Smith			Facebook	What exactly is wrong with the poplars? Why are they Not environmentally friendly?
	9/28/2021	Russell Hansen			Facebook	Walter McQuillen thank you !
	9/28/2021	Sarah Ludlum-Wisehart			Facebook	Friedrich Bombast YES!!! All the roads in Uptown need to be fixed!!! This project is ridiculous!
	9/28/2021	David Crozier			Facebook	Cant really believe anyone thinks moving the boat yard boundary closer to the street is more eye appealing than the current situation. This has to be the most unpopular city council project yet.
	9/28/2021	Gus Sebastian			Facebook	I think Boat Haven adds good character to PT. Its pretty cool seeing it when you come down the S curves. Its a major part of the history of this town. "A Victorian Seaport" Many local folks utilize the boatyard not only as a means of employment but recreationally. I support this idea. If you have ever looked up at those tress in big wind you might be concerned. Yes fix the roads, yes fix everything, but please don't complain about an idea that could grow a industry in PT.
	9/29/2021	Fredrich Bombast			Facebook	Walter McQuillen i get that. but i walk a lot of neighborhoods, and many of the out-of-the way streets aren't even streets anymore. at least Lawrence doesn't have massive potholes and washouts. i once asked a city guy about the street in front of our house, which is broken asphalt and gravel undercoat, and he said the cost to repair it would be about the annual street repair budget for the whole city. "improvement projects," though, are sexier.
	9/29/2021	Timothy Stone			Facebook	More gentrification, plz?
	9/29/2021	Richard Hefley			Facebook	Sarah Smith they are wonderful trees but at this stage of their lifespan they are falling apart in high winds. It's a busy road with power lines so there is a reasonable likelihood that a tree failure (usually large sections of these trees break out like icebergs off a glacier) can cause damage and even injury. They have a few other issues as well. They send up suckers, new trees from the roots, a great distance from the original tree. They are beloved by aphids. They also produce a lot of pollen which a number of people are allergic to. While I have always admired this alley, it is time to plan for the future; replace these with something new and (hopefully) native trees and shrubs, something to take us the next 100 years.
	9/29/2021	James Schultz			Facebook	Plant pot on the roadway! Pot Townsend rides again.

	9/29/2021	Stephen Hall			Facebook	Very low on the priority list for the city. Putting utilities underground is a nice goal. Roads repairs and replacement is much higher on the list. Just not as sexy on the council resume.
005	9/29/2021	Rachel Ganapoler		rachelganapoler@gmail.com	email	The trees.. while they are not indigenous to the area... have stood 30 years, and have graced the entrance of our town with their beauty. I think it's a terrible idea to remove them under any circumstances... certainly there are other solutions for underground lines..and does the port really have to expand a few feet.. ?
006	9/29/2021	Meg Lodes		meg_lodes@msn.com	email	In support of removing of removing trees, shrubs and grass that might cause raging wildfires
007	10/13/2021	Dori Bailey		BAILEY_0611@YAHOO.COM	email	The money should be spent for the homeless. Trees are important no matter what type of wildlife or birds or whatever how's them why is the city always trying to remove either animals or trees.
008	10/17/2021	Joni Blanchard		jonijobone@hotmail.com	email	Replanting the Poplars makes sense but stick to the 1993 study. There are benefits to the poplars.
09	10/19/2021	Joni Blanchard		jonijobone@hotmail.com	email	Attached the 1993 Gateway Development Plan recommend read page 14
010	10/11/2021	O'Neill Louchard		oneill@olympus.net	email	Thoughtful planted in needed, mixed species array.
011	10/7/2021	Joni Blanchard			email	A professional tree person should be consulted about trees and their impacts. Save the yellow lupine.
012	10/19/2021	Dixie Llewellyn		dixie@cablespeed.com	email	Have been designing jurisdictional mitigation projects since 1995 and happy to join the planning committee.
013	10/19/2021	Dixie Llewellyn		dixie@cablespeed.com	email	Has there been a soil analysis, makes all the difference in the world for tree survival
014	10/27/2021	Julie Jaman		jjamubi@gmail.com	email	take into consideration all the functions that the poplars provide, including the impressive beauty. Please keep me informed of when the public meeting will be held concerning this issue.
015	11/4/2021	Joni Blanchard		jonijobone@hotmail.com	email	Shore Pines, Evergreens, and, Madronas would not work along the boatyard side of the road (as has been recommended). TREES! Dioecious (only one sexed trees) female trees only - they don't pollinate. We should replace (if we must remove all the Poplars) with more young Poplars.
016	11/8/2021	Larry Eifert		larryeifert@gmail.com	email	But I'm also hoping you'll see that killing 130 poplars for some vague ideas is also going to tear this community apart. It already has if you read social media. And once a government loses their respect from the people they govern, it loses its ability to govern. You'd be heros to just let this plan to be focused to support the trees, not senselessly kill them.
017	11/7/2021	Joni Blanchard		jonijobone@hotmail.com	email	Madrona tunnel coming into town beyond Mill Road. I'm not advocating what-so-ever those trees get wiped out, but, seriously - maintenance IS so important and has obviously been neglected along that dangerous stretch of trees. The living healthy Madronas stand firm at their precarious looking angles, so, please don't touch those!!
018	11/7/2021	Karen Anderson		karenlanderson736@gmail.com	email	What would the design of the expanded boatyard entail? How would it translate into jobs, specifically? There is no relationship between the tree removal on the south side of Sims and the north side of Sims due to public safety. These should be analyzed as two different options. Enhanced accessibility to the boatyard - It is not clear what this means. The proposal to have a narrow sidewalk adjacent to a block wall with a small landscape strip adjacent to the street is unacceptable and does not appear to conform to the 1993 Gateway Development Plan concept for Sims. I would prefer to see a more natural edge to Sims. I support the planting of native species.
019	11/9/2021	Charles Law		clawthree@gmail.com	email	full-sized [fruit] trees will sequester between 220 and 260 pounds [of CO2] annually. acre-sized apple orchard can fix as much as 20 tons of CO2 from the air each season, while it releases 15 tons of oxygen, and provides over 5 billion BTUs of cooling power. The idea of discharging CO2 into the atmosphere from destruction of hundreds of trees should be considered.

020	11/9/2021	Joan Fabian	fabianily@gmail.com	email	<p>1) native species are likely to suffer or not adapt to climate change. What species will thrive in the Sandy soil on the boatyard side? Special consideration should be made that irrigation or lack of water in our microclimate as well as sea water intrusion need be studied.</p> <p>2) Can the trees be removed only on the boat yard side and leave the others on the lagoon side and experiment with heavy trimming of existent trees on the lagoon side.</p> <p>3) Lombardy poplar do thrive after extreme cutting. Please look into it.</p> <p>Perhaps this use of wood could be considered an opportunity to offset tree replacement budget or establish a viable long range green belt? Or ongoing trash collection as a lot blows over from the boat yard and is rarely cleaned up.</p> <p>4) poplar wood is the wood used specifically in the making of wooden shoes in the Netherlands.</p>
021	9/27/2021	Forest Shomer	ziraat@olympus.net	email	If more people know about the allergenic downside of poplars and birches (the latter being one of the four most common trees planted here around 40-50 years ago), some may change their minds about wanting to retain the poplars, and also help swing the public toward a more diverse and 'cleaner' urban forest. Something like 20% of the general population has strong reactions with allergenic trees—and don't even realize that.
022	11/2/2021	Andrea Heland	rubymaxlily@gmail.com	email	There is no problem to fix here. Have you seen the condition of our roads? Plenty of work there.
023	11/17/2021	Fred Weinmann	fweinmann@cablespeed.com	email	A city is not a natural area preserve and should not be thought of as such. I believe we should be looking for something attractive as an entrance to downtown. One suggestion would be flowering cherry trees.
024	11/19/2021	Julie Jaman	jjamubi@gmail.com	email	The City administration, the Port and the PUD are proceeding with a capital project that does not reflect the vision, goal statements or policies in the Port Townsend Comprehensive Plan, Tree Conservation Chapter 19.06, the Gateway Development Plan, the Strategic Plan 2019-2022, the Port Townsend Urban Forestry - Trees In The ROW and Brochure, the Parks and Recreation Functional Plan. It is unknown if the PUD or Port have followed planning policy with their part of the project including permitting for commercial expansion that may involve chemical pollution of water and air. Do not cut trees in December.
025	12/1/2021	Steve Mader	stevefader77@gmail.com	email	I totally and completely support the Sims Way and Boat Yard Expansion Project as described on the City's website
026	12/9/2021	Tom Myers	tommymers393@gmail.com	email	Go for it! Plant native trees that FIT! Avoid "straight lines" if at all possible. https://www.arborday.org/trees/righttreeandplace/
027	12/10/2021	Linda Tilley	artbytilley.com lindatilley44@gmail.com	email	It just simply seems like the wrong time to invest the money in this project when so many of Port Townsend's roads are falling apart as well as other infrastructure issues.
028	12/13/2021	anonymous	butterfly@olypen.com	engagept	Why does the Port have to expand toward Sims Way when there's not enough land there to put any boats? Why do the many have to pay for something that will only benefit the few?
029	12/12/2021	Russell Hill	rhill3795@gmail.com	email	If care is taken by the design team to strategically re-plant replacement trees, and incorporate other items to enhance the arrival experience in PT, folks will get over it much sooner. I believe a couple of these pieces of equipment (and maybe a couple more sprinkled along the Larry Scott trail near the Boatyard) would provide a great "personal experience" and would promote more use of the new walk path. I would imagine the maintenance costs of this type of equipment would be minimal, but perhaps worthy of inquiry to justify. https://playworld.com/fitness-wellness/lifetrail#gref

030	12/10/2021	Steven Yanoff	syanof@yahoo.com	email	I support the new "gateway" vision including poplar tree removal/replacement. I wonder if some of the native species of Kah Tai can be seen as a model for re-vegetating this section. With careful landscaping they could be attractive as well as beneficial to our region's wildlife and ecology, such as madrones, maples, bitter cherry, willows, and various shrubs and grasses (unfortunately there are non-native species there as well).
031	12/9/2021	Andrea Hegland	rubymaxlily@gmail.com	email	Who is proposing to remove the trees on the south side of Sims Way? When are you proposing to do this? What permits will you be securing? When will you be securing permits? Will you be conducting environmental review.
032	12/6/2021	Julie Jaman	jjamubi@gmail.com	email	An environmental impact statement would provide the community an opportunity to review the project more in depth allowing provision for information and alternatives not yet considered. The particulars about chemical fumes and dust are needed in order to make a community friendly plan. At a minimum, there should be at least three landscape design options. Sketches/concepts, one with re-planted poplars, should be provided for public input with consideration given to attributes i.e. functions, costs and overall design and aesthetics. Recognizing topographical opportunities and retaining existing vegetation are beginning points for good design." Look in the adopted Gateway Development Plan, the Comprehensive Plan, and the Parks, Recreation and Tree Functional Plan. The community has supplied vision and guidance for our small town aesthetics as we proceed into the future.
033	12/7/2021	Andrea Heland	rubymaxlily@gmail.com	email	At a time when we need to be healing, you are tearing out this community's soul so the Marine Trades and Port can make more money.
034	11/22/2021	Charles Law	clawthree@gmail.com	email	We need to start considering which species are most likely not to die off due to our climatically uncertain future. i.e.: good at adapting to the heat and cold, the floods and powerful winds that are coming. According to studies, the most important trees for carbon sequestration are in large, mature forests, not young urban trees, street trees etc.
035	12/14/2021	Steven Yanoff	syanof@yahoo.com	email	I support the multi-agency plan. I would like to see it revegetated/landscaped to relate to our Pacific Northwest natural heritage, and proximity to Kah Tai lagoon and the shoreline.
036	12/15/2021	Karta John Miller	susanmiller@olypus.net	engagept	Regarding the poplars on Sim's Way. Why not, the city of Port Townsend buy that 20 acres and trade it to the port for Sim's Way frontage and it's win-win for all.
037	12/15/2021	Steven Yanoff	syanof@yahoo.com	email	I listened to the December 15 discussion about the Sims Gateway live on KPTZ. Thanks to everyone for doing this, it is a good project. Eron Berg recounted a conversation in his breakout group about using this as an opportunity to consider ways to improve the health of the local ecosystem, specifically rejoining Kah Tai with Townsend Bay through an active estuarine connection.
038	12/30/2021	Val Johnstone	valjohnstone@aol.com	engagept	Recommend: Acer Rubrum " <i>Columnare</i> " Red Maple
039	12/21/2021	Kathy Knoblock	toddk@msn.com	email	I am angry about the decision to remove the poplar trees from Sims Way. I am angry because of the reasons given, and the lack of communication of a plan to replace the trees. So of course, we are letting them expand. Why aren't we requiring them to expand safely?
040	1/13/2022	Debbie Jahnke	dbjahnke@att.net	email	Comments on information provided to public
041	2/12/2022	Cliff Moore	meamoore@comcast.net	email	consider this idea: take the trees on the Port side, but on the Kai Tai side, take one third of the trees and replant with native species. In five years, take another one third of the trees and again replant with native species. Five years later, take the final one third.

042	2/14/2022	Patti Hoyecki		phoyecki@yahoo.com	email	supportive of the poplar tree removal and have participated in the virtual meetings, listened in on the radio. I write to nominate a tree type for planting if that becomes part of city/group efforts now and in the future. The Western Red Cedar is native, long lived, well suited for that soil type and our weather.
043	2/14/2022	Joni Blanchard		jonijobone@hotmail.com	engagept	Where is the Long Term Tree Management Plan? What are the plans for the cut trees? Who does one become a stakeholder? Reconsiderwiping out the Kah Tai Populars.
044	2/15/2022	Gail Workman		marksyounglady@gmail.com	engagept	Have you seen the gigantic poplar on San Juan that fell apart? It will be much cheaper to cut these poplar trees now than later when they are much bigger, rotting from the inside, and posing a serious hazard. The sooner we get started planting trees that are appropriate for our area, the sooner those trees will mature into their full beauty.
045	2/18/2022	Richard and MaryAnn Moore		ptmoores1@q.com	email	We are forwarding this Zoom educational webinar opportunity that we will be attending next week.
046	2/22/2022	Johnny	Ms Johnson's eighth grade class		mail	The hearts on the poplars comment
047	2/22/2022	Robin Jahnke			public comment	Stormwater drainage needs to be developed
048	3/6/2022	George Randels		gr321@olypen.com	email	Remove poplars on port side but leave trees on lagoon side.
049	3/8/2022	Mary Elayne Dunphy		medunphy@comcast.ne	email	I urge you to insure more dedicated care for the existing trees and preserve this iconic landscape.
050	3/20/2022	Joni Blanchard		jonijobone@hotmail.com	email	Clarification of accessment report: populars would not likely be killed if trenching done by Port fence line, safe option if heavy equipment stayed off of the main roots closer to tree on the Port side.
051	3/21/2022	Linda Lebrane		lebranemusic@yahoo.com	engagept	Save the poplars
052	3/14/2022	Kelly Drake		kellydrake22@gmail.com	engagept	I wonder if it would be possible to bury the power lines without removing the trees? One more question is how does the boatyard expand if you're just replanting new trees?
053	12/13/2021	anonymous		krdmps@hotmail.com	engagept	How will the City of Port Townsend protect the vital industry that is the heartbeat of this town?
054	4/6/2022	Brent Vadopalas		brent@vadopalas.org	engagept	It is not logical to both remove trees and underground the power lines.illogical to expand the boatyard before tackling these serious environmental issues. The public infrastructure grant could be spent in a more productive way than the proposed gateway project.

**SIMS WAY AND BOAT YARD EXPANSION STAKEHOLDER COMMITTEE
AGENDA**

APRIL 12, 2022 | 4:30 p.m. – 6:00 p.m.



Welcome and Meeting Logistics:

This stakeholder committee workshop is open to the public virtually. The principal purpose of the workshop is to allow the stakeholder committee, agency staff, and the design consultant to communicate with each other, answer questions, and get the stakeholder's opinions and input regarding the Sims Gateway and Boat Yard Expansion project. It is not the opportunity to give public comment. Public comment can be provided at the Parks Recreation Tree Trail Advisory Board (PRTTAB) meetings during project updates. Written comments can be submitted to [HYPERLINK "mailto:engagept@cityofpt.us" engagept@cityofpt.us](mailto:engagept@cityofpt.us). All written comment will be provided to the stakeholder committee, PRTTAB, and the City, Port, and PUD elected officials.

The public is welcome to join the webinar and view the proceedings of the meeting. The meeting will also be recorded and posted for later viewing on the project website at:

<https://cityofpt.us/engagept/page/sims-gateway-and-boatyard-expansion-project>

To join the webinar, follow these instructions.

- Join via computer or tablet at <http://joinwebinar.com> enter 9 digit Webinar ID 226-425-723
- Join by phone in listen-only mode: +1 (562) 247-8422 Ext. 3 access code: 806-679-504 #

I. Introductions and Ice Breaker

II. Introduction to the project and charge for the Stakeholder Committee from Eron Berg, John Mauro, and Kevin Streett

III. Process Review

- A. Video recording/Transparency
- B. Meeting Decorum
- C. Internal communications – Appearance of fairness and public trust
- D. Public comments
- E. Parks board meetings
- F. City council, port commission, and pud commission meetings

IV. Public records – City Clerk, Joanna Sanders

V. Next Steps

- A. Information review – See City Website – Is there any existing information that is missing?
- B. Consultant – Next meeting, we plan to introduce our consultant
- C. PRTTAB Meeting on April 26, 2022

VI. Round table and Wrap - up

- A. What is the most interesting part of this project to you?
- B. How can you and we help the project for our community?

VII. Set next meeting date and time: May ____, 2022

Parking Lot/Future Meetings

The parking lot is for topics that come up that are not on the agenda and may be addressed in a future meeting.

Stakeholder committee emails up to 4/12/22

Mr. King:

Thank you for updating our Committee on the Sims Gateway Plan Implementation and Boat Yard Expansion Project, and soliciting questions about the process and work to be performed. As I indicated previously, I will perform in any capacity the agency partners deem appropriate. I am full of questions, as I assume others are, and would be remiss if I did not respond to your request. Here are my current questions:

1. From what viewpoint shall the Stakeholder Committee contribute? That is, shall participants dispassionately help the partners meet their strategic objectives by contributing experience, perspectives, materials, and resources; or shall they more narrowly represent the positions, interests, or concerns of a subset of individuals or organizations? Will participants propose concepts and solutions, or simply serve as a sounding board for the partners and consultant?
2. How will Project decisions be made? For example, shall we strive for consensus, or vote on project elements, or apply objective decision making by ranking design alternatives based on selected criteria?
3. I am aware of the Project's broad vision and goals; however, the specific objectives escape me. Can we pin down the current Project work scope? Can we define the Project area? Will the Project include designs for boat yard expansion and Boat Haven stormwater system modifications (in the Project area)? (Can Boat Haven stormwater facilities be in the Sims Way ROW?)
4. Is it possible to prepare and distribute a base map (roll plot) to participants showing ownerships, easements, edges of pavement, utilities, structures, and Project area (and tree survey)? Stationing would help with location references (e.g., WSDOT highway stationing for Sims Way).
5. Since the City conducted the *Report on the Hydrology of Kah Tai Lagoon* in November 1984, has additional information on lagoon hydrology and groundwater become available? Was an additional outlet pipe constructed, as recommended in the Report?
6. Are preliminary roadway/landscape designs available for the WSDOT-proposed roundabout at the intersection of Sims Way and Kearney Street?

Thanks for the opportunity to serve. I patiently await my assignments!

Steve Mader
612 Lawrence Street

Hi Steve~

It all sounds good!

I have one question. In your email to us, you wrote 'Public comments' are encouraged and are to be sent to PRTTAB, and then you wrote in the agenda that their 'written comments' are to be sent to engage@cityofpt.us. Are they one and the same? That's a little confusing. Will the Steering Committee have access to all public comments throughout the process so that we can consider their opinions/suggestions as we're throwing out ideas together, or will we only have access to their comments bi-monthly during or after the PRTTAB meetings when the written minutes get posted online?

I understand there may be a bombardment of opinions sent that can be overwhelming, but, they may just help guide the steering committee to hear of the community's wishes if we knew of them more often than every two months. It may help with the 'transparency' issue. Personally, I would like access to public comments on the issue as they come in - not every two months.

Thanks you for clarifying!

Joni

From: Steve King <sking@cityofpt.us>

Sent: Tuesday, April 5, 2022 1:26 PM

To: Steve King <sking@cityofpt.us>

Cc: Matthew Klontz <matt@portofpt.com>; Will O'Donnell <wodonnell@jeffpud.org>; John Mauro <JMauro@cityofpt.us>; Eron Berg <Eron@portofpt.com>; Kevin Streett <kstreett@jeffpud.org>; Joanna Sanders <jsanders@cityofpt.us>

Subject: First Sims Way Stakeholder meeting

Good Morning All!

Attached you will find the agenda to the first stakeholder meeting. We will be meeting at City Hall and will allow the public to tune into to watch the meeting virtually. The public will not be able to participate with comments in the meeting to allow us to focus on our work. However, the public will be encouraged to submit comments through the Parks Recreation Tree and Trail Advisory Board. We will also be recording the meeting for transparency of the process. This first meeting is intended to help us all get to know each other and as well as discuss the process and work ahead of us. One of the critical items that we will spend time on is how we work as a group and some protocols to ensure that our work is transparent. For example, this email is sent to you all under blind cc. This helps us avoid email discussions which become a public records challenge. Matt, Will, and I will be your primary contacts for this effort. The three of us will be stewarding this process on behalf of the community and the three agency partners.

Arlene and Forest are not available and thus I'll reach out to you independently to ask for introductory information as well as discuss the meeting points. There is also a possibility that Arlene and Forest may be able to join a portion of the meeting virtually.

We are very much looking forward to the work ahead and getting to know everyone. Thank you again for volunteering to partake in serving our community on such an important topic.

Please let me know if you have any questions.

Thanks!
Steve

Thank you, City, for your new webpage! It's very informative.

I just read Katy Bigelow's Poplar tree assessment report.

I needed clarification on her remark in her summary that stated to the effect that 'no matter where PUD undergrounding occurs, critical root damage would occur and likely cause the trees' demise'. So, I wrote to her and asked for clarification. Here are my questions and her responses in blue:

If the PUD trenches along the existing Port fenceline (one of their options), which is 25' away from the Poplars and beyond the 3' stormwater ditch, that has already been dug between the Poplars and the fenceline, would it still likely kill the Poplars? No.

If the heavy machinery worked from the Port side to dig the trench and stayed off the main roots closer to the tree, wouldn't that be a safe option for the PUD trenching? Sure

I just thought that was an important correction that needed to be known as all options are still being considered for this whole project.

It is also good for us all to know that her assessment summary stated that **'the Poplar trees will likely stand with low but increasing risk', and 'I did not observe any large trunks or bases of trunks with a high potential to fall onto a target'**. (By the ISA hazard rating chart, which she used, low risk means: Insignificant minor issues with no concerns for years to come, and the eventual moderate risk to come would be: no concerns for 10 years or more). That ISA hazard chart was listed at the end of her 2013 Assessment report. Although she suspected basal rot in the 2013 trees, also, they were still classified as 'low risk' of trunk failure.

Her suggestions for maintaining the health of the Poplars and mitigating their offenses (root invasions, sucker sprouts) were also quite helpful. Can be found at the end of her 2012 Assessment report, also. Perhaps if any trees are left standing, these suggestions could be heeded.

I agree with her in that it's an unlikely location for any kind of a substantial wildlife habitat being a busy work area with lots of noise, along with all the busy traffic.

I also read the Kah Tai '86 Landscape Plan where it is recommended to **selectively** thin the Poplars to keep an open view into the Park, and to do pruning and sucker mowing to keep the Poplars healthy and contained. This recommendation is keeping with the following Gateway Plan approved after in 1993 that the Kah Tai group were a part of creating. The Plan that

recommended replanting any aging or compromising Poplars with the younger ones that were purposely planted.

Thank you for providing such a comprehensive list of references for everyone's overall understanding. This information will provide a good basis for working out a compromising plan for the better good of our whole community.

Joni Blanchard

Thanks Steve,

As the City's one-time arborist (1990) I endorse the assessment by professional arborist Katy Bigelow.

Since as noted a few days ago, I will be in-flight at the time of the April 12 meeting, I wonder how I may best stay abreast of the committee's work and offer my expertise at that time? I will be away from April 5-12.

Last week I did some data-gathering at and near the Sims Way corridor to learn more about the 'user-group' in the corridor, and about the composition of the urban forest in proximity to the corridor. Can you help me anticipate how and when I can best share that information?

I have no other travel planned in the next two or three months so will likely be present for subsequent meetings of the committee.

Sincerely,

Forest